March 18, 2020

Valued Customers,

Our number one priority is the safety and well-being of our Team Members, customers and supplier partners as we navigate the global COVID-19 pandemic. We want to share with you some of the steps we are taking to protect the health and welfare of all channel partners.

We’ve implemented the recommendations and guidelines promoted by the Centers of Disease Control and Prevention (CDC), the World Health Organization (WHO) and local community Health Departments. Our objective is to minimize and manage the impact of COVID-19.

A few examples of the workplace and general safeguards we’ve implemented include: reinforced and enhanced location cleaning processes, Team Members are staying home or sent home if sick, updated return to work protocols, suspended group activities, air travel restriction, and we’ve set some support roles up to work from home. We are also practicing social distancing within the workplace for all channel partners.

**Our locations are open for business**, however in an attempt to keep everyone safe and healthy, we are asking that customers please consider placing orders remotely by telephone.

A dedicated team of executives is monitoring the situation daily to ensure safety and swift action. We take our role as a leader in the building material and housing industry serious. We understand families across our national footprint need housing and they are depending on all of us to stay calm and be responsible. We are proud to be stewards of the communities that we do business in.

Things are moving quick and we remain committed to keep you informed through our dedicated local leadership and sales teams of anything that may impact service levels. We are ready to adapt our business as we learn more about COVID-19.

Thank you for your continued trust and we appreciate your business.

Best Regards,

Chad Crow

Chief Executive Officer